



NOTICE

ATU LOCAL 113 RETIREMENT GIFTING PROGRAM

UPDATED RETIREMENT GIFTING PROGRAM PROCESS

Our **Retirement Gifting Program** continues to recognize and celebrate the valuable contributions of retiring ATU Local 113 members.

WHAT IS CHANGING & WHY:

While the Retirement Gifting Program itself remains unchanged, we are introducing a new, streamlined process for submitting retirement gift selections. The update eliminates paper forms and mail-in submissions, allowing you to enjoy your gift sooner.

EFFECTIVE DATE & ELIGIBILITY:

Effective immediately, all upcoming retirees can submit their gift selections through our new online portal.

HOW IT WORKS:

1. Once you confirm your retirement with the TTC, the Union will be notified.
2. The Union Office will then email you a link to select your retirement gift.
3. Complete the online form by entering your contact information and submitting your selection.
4. You will receive an email confirmation once your submission has been received.
5. The Union Office will notify you by email when your gift is ready for pickup.

To ensure a smooth process, please make sure the Union Office has your current contact information, including your email address, mailing address, and phone number.

We thank our retiring members for their dedicated service and wish them all the best in their retirement.

**In solidarity,
Executive Board
ATU Local 113**

June 22, 2026